

# **Louisiana Primary Care Association**

## **Position Description**

**Position Title:** LaSOR Mental Health Professional  
Fulltime Exempt

**Supervisor:** TBD

**Position Summary:** The Mental Health Professional will communicate respectfully and effectively and establish professional relationships through active listening and demonstration of empathy and positive regard; promote recovery, independence, and personal choice for participants; assist clients in identifying strengths, needs, and realistic goals to develop a service plan; accurately identify risk, respond appropriately, and consult peers regarding high-risk situations and appropriate interventions; effectively teach social skills and household management skills; demonstrate advanced knowledge of behavioral health symptoms, diagnoses, interventions, and impact; maintain professional boundaries and operate within ethical guidelines; and know community resources and referral processes.

### **Responsibilities**

1. Participate in an evidence-based multi-disciplinary team.
2. Develop an understanding of Assertive Community Treatment service provisions.
3. Complete comprehensive psycho-social assessments that comply with accreditation standards and meet requirements and format for reimbursement/billing.
4. Provide appropriate, evidence-based therapeutic services based upon comprehensive assessments of clients' strengths, abilities, needs, and preferences.
5. Provide supportive services for clients and arranges services from community resources based on the service plan.
6. Coordinate and ensure proper authorizations for services as necessary.
7. Coordinate ongoing service plan development and revision with clients to develop service plans that meet accreditation requirements.
8. Complete accurate clinical documentation per policy and as needed to ensure service reimbursement.
9. Perform regular evidence-based practice activities to assist clients with basic needs, referrals, service coordination, and skills training as necessary.
10. Collect and analyze data to determine service efficacy, client needs, and program/staffing needs and provides reports to the program director or administration as directed.
11. Attend supervision, program, and agency-wide meetings as indicated.
12. May assist with clinical consultation, clinical review, or auditing of clinical records.
13. Conduct self with a manner of professionalism that is conducive to recovery from mental illness and overall wellbeing.
14. Ascertain resources outside of the agency when necessary to meet clients' specific needs.
15. Attend and participate in staff meetings.

16. Assist the Project Director with complex, additional duties, oversight, or specific functions or serves as the lead role for the other team members when needed.

**Qualifications**

- Master's or Doctorate Degree in the social service field
- Advanced clinical license for independent practice (LCSW or LPC) in good standing
- No restrictions or adverse actions that would disqualify an employee from Medicaid or other billing
- Over 18 years of age
- Possess a valid driver's license or Louisiana State ID