**Louisiana Primary Care Association**

# **Position Description**

**Position Title:** Nurse Care Manager

Fulltime Exempt

**Supervisor:** Director of Managed Care and Network Development

**Position Summary:** The Nurse Care Manager is responsible for developing patient care plans while providing patient education, guidance, and support, as well as maintaining a comprehensive care plan.

**Responsibilities:**

* Help close AWV gaps.
* Utilize patient information with goal of achieving 4-star level performance in each medication adherence measure.
* Use nursing assessment skills to help guide care decisions while working collaboratively with an interdisciplinary care team to provide supportive care to patients.
* Outreach to patients to schedule annual wellness visits.
* Ensure that medical services are managed effectively and that the plan of care addresses the clinical condition and psychosocial needs of patients to maximize goals of care.
* Monitor patient progress against plan of care goals with an emphasis on patient care needs during transitions and health changes.
* Manage transitions of care and other care management services.
* Support contracted provider care management team on use of payer analytics and reporting and incorporate contracted provider’s internal analytical tools into pre-visit planning to improve gap closure at AWVs.
* Work directly with contracted provider and attributed members on removing barriers on filling medications appropriately.
* Work on other HEDIS campaigns in coordination with contracted provider’s care management team.
* Work closely with Health Plan Quality Practice Advisor in the coordination of activities to meet STAR goals.
* Provide feedback to providers on risk-adjustment and quality coding opportunities, in coordination with contracted provider coders.

By signing and dating below, I agree that I have read this position description, and I have been made aware of the terms and conditions as they relate to my position. I understand, accept, and will comply with the job responsibilities delineated above.

Employee Signature Date

**MINIMUM QUALIFICATIONS**Bachelor's degree in nursing from an accredited program preferred

Possession of a valid, unrestricted Louisiana license or temporary permit to practice nursing or a multi-state license issued by a Nursing Licensure Compact (NLC/eNLC) state plus three years of nursing experience.

Case management certification preferred

No restrictions or previous denials of credentialing through Medicare, Medicaid or other health plan

At least 3 years of recent clinical practice experience

At least 2 years of disease management and/or case management experience